



## Group Reservations Information

We thank you for your interest in dining with your guests at Manta. Please find below the details of our reservation guidelines and conditions for parties of ten or more guests. This letter forms an agreement between Manta and our guests to ensure your event runs smoothly and is as enjoyable as possible.

The restaurant accommodates bookings for up to ten guests with our a la carte menu. Larger parties can be accommodated with a specially tailored menu and we may allocate your table to a specific section of the restaurant. The Manta set selection will cover all your needs and is designed to help you have an amazing dining experience on the wharf.

### Beverages

Any beverages consumed are charged on consumption.

We ask that groups of 30 or more pre-select their wines with seven days' notice prior to the function to avoid disappointment.

We will endeavor to notify you should your choice be unavailable and will always have a similar wine style and price in our cellar.

Beverage packages are available for groups of 30 or more guests.

We have a large and varied cellar and can source most other wines requested – therefore BYO is not part of our group booking policy.

### Gratuities and Surcharges

A 8% staff gratuity is applicable to all bookings of 10 or more; this gratuity is added to the final bill.

A 10% surcharge applies on Sundays & Public Holidays (the 8% staff gratuity is waived on these days).

A 1.5% card surcharge applies to all bills.

### Group Sizes

14 people will be the maximum number of guests on one table. Parties of 15 and over shall be placed on separate tables according to the size of the party. We would ask that you discuss any special seating requirements with the events coordinator.

For all lunch bookings, tables must be vacated by 4.45pm for set up of the restaurant for dinner service.

### Entertainment and Noise Restrictions

Unless previously organised with the events coordinator - speeches, telegrams or private entertainers are not allowed in the restaurant.

Noise restrictions apply on the wharf due to the residential nature of the area.

All guests are to vacate the wharf quietly by 11:45pm and consider our neighbours.

### Other Issues

Payment may be split between food and beverage, however not per individual.

All personal property left at Manta Restaurant is at your own risk and Manta Restaurant takes no responsibility for damage.

### Confirmation of final numbers

Final numbers for group bookings must be confirmed 3 business days prior to the function.

This confirmed number is what you will be charged for on the day.

A minimum spend applies to larger parties exclusively occupying an entire section/s of the restaurant.

A valid credit card is required at the time of booking for reservations of 10 diners or more to confirm and hold the reservation.

**In the event of a no show, substantial reduction in numbers or late cancellation of this reservation (within 3 business days) a cancellation fee of \$50 per cancelled guest will apply.**

If you have any queries about any of the above details, please contact us on (02) 9332 3822 and we will be happy to clarify any issues. We thank you for choosing to dine at Manta and look forward to seeing you.

Please complete and return by email to [reservations@mantarestaurant.com.au](mailto:reservations@mantarestaurant.com.au)

# Group Booking Form

for groups of 10 or more



## BOOKING DETAILS

NAME OF BOOKING: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

COMPANY: \_\_\_\_\_

PHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Arrival time : \_\_\_\_\_ Departure time: \_\_\_\_\_

NUMBER OF GUESTS: Adults: \_\_\_\_\_ Children under 12 : \_\_\_\_\_

### Credit Card to be used as guarantee for booking:

Card Type: M/Card  Visa  Amex

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

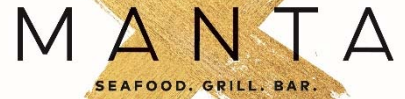
Expiry Date: \_\_\_\_\_ CCV Number: \_\_\_\_\_

I agree to the following: in the event of a no show, substantial reduction in numbers or late cancellation of this reservation (within 3 business days) a cancellation fee of \$50 per cancelled guest will apply.

I have read and agreed to all terms and conditions shown on the previous page

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Booking details continued:**



**Our Dining Options**

Semi-private dining room  Seats up to 30 guests. Minimum spend fee applies.

Reduced a la carte menus  \$78pp  \$88pp  \$98pp  \$108pp

Seafood Experience  \$98pp  
(Only available for a maximum of 20 people)  
(Only available Monday-Thursday in December)

Weekend Lunch Special  2 Course \$55pp  3 Course \$65pp

Beverage Packages  \$50pp  \$65pp  \$85pp  
(Available for 30 guests or more. Wine selections to be made 7 days prior to your event)

**Beverages on Consumption**

Please select from the following options that you authorise can be added to the final bill.

- Filtered still & sparkling mineral water \$5pp unlimited
- Beer / Cider
- Pre-selected wines
- Spirits
- Cocktails

**Special Dietary Requirements** – Please confirm to the restaurant at least 7 days prior.  
After this date we may not be able to accommodate your requests on the day.

**Additional Booking Details -**

I am pleased to confirm the above as required for my confirmed reservation:

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_